

RIDGEWOOD ART CLUB CONSTITUTION

ARTICLE I **The name of the club is the Ridgewood Art Club.**

ARTICLE II **The purpose of the club is to involve both art and non-art students in art; and to foster the students' exploration in the real world experience of art.**

ARTICLE III **Club Officers**
Section 1: **The official titles of club officers will be President, Vice-President, Secretary, Treasurer, Historian, STUCO Rep.**
Section 2: **Officers will be selected by a 2/3 vote.**
Section 3: **The responsibility of the President will be to preside over club meetings and to work with the sponsor and members to organize and run club activities such as trips, special events, speakers and the RidgExpo art contest. The responsibilities of the Vice-President will be to assist the President and take the place of the president if the President is absent. The Vice-President will also be in charge of publicity and announcements/reminders. The responsibility of the Treasurer will be the collection of money for trips and activities, filling out and filing money requests, and approving and keeping a record of all financial transactions. The responsibility of the Secretary will be to record the meeting minutes, keep the attendance records, and check the attendance records before any trips or special events. The responsibility of the Historian will be to take pictures at Art Club functions and trips, collect published publicity about the Art Club, and create a scrapbook with these items. The responsibility of the STUCO Representative will be to Represent Art Club at the Student council meetings, update the council of Art Club weekly activities, and handle fundraising requests.**

ARTICLE IV **Club Members**
Section 1: **To become a member, a student must be able to attend at least 3 meetings each month. (The Art Club understands that some members may belong to more than one club and have to apportion their time accordingly.) If a member will be absent, they must notify the sponsor or an executive member.**
Section 2: **The duties of the club members are to attend meetings and actively participate in club activities.**

Section 3: Club responsibilities include performing community service activities, independent and group projects, participation in contests, and continuing exploration of the real world art experience.

ARTICLE V

Club Meetings

Section 1: The club will meet once a week on Thursdays in Room 118 at 3:15pm. The President will open and close all meetings and the Secretary will record all meetings.

ARTICLE VI

Club Trips and Events

Section 1: Art Club will be a non-profit club with no dues. Members will be responsible for their own fees for certain trips and activities.

Section 2: Any Art Club member who wishes to attend a trip or special event other than a regular meeting must have attended two of the four meetings previous to the trip or activity.

Section 3: Due to the limited budget of the Art Club, if a registration or entry fee is required for a trip or event, and the money for the trip or event is taken from either the Art Club's account or the Activities account to pay for that fee for the attending member; and if the member does not attend and does not provide a reasonable excuse for the absence, such as sickness, with a note from a parent, or a death in the family, or other such reasonable excuses, that member shall be responsible for repaying the Art Club account or Activities account the exact amount paid out for that member's registration or entry fee. The Art Club's executive board has final ruling when dealing with absences that effect the club's budget.

Section 4: If the member has not provided a reasonable excuse for the absence and refuses to pay back the exact amount of the registration or entry fee mentioned in Article 6, Section 3, the Art Club Executive Officers will first send a written notice that a repayment is due, then contact the Dean of Discipline or Principal and ask for help in the matter. (Reasonable excuses DO NOT include waking up late or alarm clocks not working.)

ARTICLE VII

Impeachment of Officers

Section 1: Officers may be impeached for missing four or more meetings in a row without proper cause and/or not notifying the President or sponsor. Officers may also be impeached due to theft or improper conduct as stated in the student handbook. Accusations need to be proven within

reason and a $\frac{3}{4}$ vote must occur with all members present and voting to pass an impeachment.

***Section 2:* The officer up for impeachment must be notified of the result of the vote within twenty-four hours of the vote tabulation.**

ARTICLE VIII

Expulsion of Members

***Section 1:* Reasons constituting the expulsion of members are the same as for the impeachment of officers. (See article 6, section 1)**

***Section 2:* Expulsion procedures are the same for members as for officers. (See article 6, section 1)**

***Section 3:* Notification procedures are the same for members as for officers. (See article 6, section 2)**